



# NIRMALA ARTS AND SCIENCE COLLEGE

(Affiliated to Mahatma Gandhi University, Kottayam)

## POST GRADUATE DEPARTMENT OF ENGLISH

### Workshop on Basics of Interview Skills

Date	:	19th June 2018
Mode/Venue	:	Auditorium
Resource Person	:	V Gayalakshmi
Number of Participants	:	23
Person in Charge	:	Hima David

#### Brief Report

Soft skills are a combination of abilities related to people and social situations rather than a person's technical abilities. The Department of English conducted a Soft Skill Development Programme for final year students on 19th June 2018. The aim of this programme was to develop relationship building, team work, leadership and communication among students. Head of the Department, Assistant Professor V Gayalakshmi was the trainer of the programme. The initial part of the session prepared the students to face various campus interviews. It also helped the students to identify the difference between Resume and Bio data. The students were taught about good etiquettes for attending interviews. Students were given tips to write attractive resume. The training ended with a group discussion. The training concluded with feedback from students. 23 students attended the training.

#### *Programme Brochure & Images*

NIRMALA ARTS AND SCIENCE COLLEGE,  
MULANTHURUTHY  
Affiliated to Mahatma Gandhi University, Kottayam

**WORKSHOP ON  
BASIC INTERVIEW SKILLS**

Resource Person:  
Asst. Prof V. Gayalakshmi

**JUNE 19,  
2018  
10:00 AM**

VENUE:  
COLLEGE  
AUDITORIUM

Staff Coordinator:  
Asst. Prof Hima David



*Geetha*  
Dr. C.A. GEETHA  
Principal  
Nirmala Arts & Science College  
Mulanthuruthy - 682 314







# NIRMALA ARTS AND SCIENCE COLLEGE

(Affiliated to Mahatma Gandhi University, Kottayam)

## DEPARTMENT OF ENGLISH

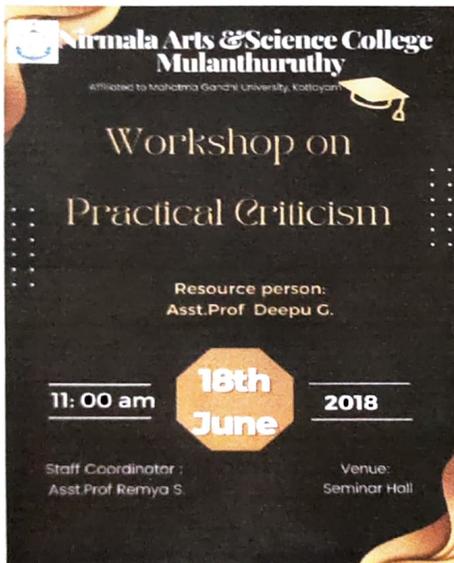
### Work Shop on Practical Criticism

Date : 18<sup>th</sup> June 2018  
Mode/Venue : Seminar Hall  
Resource Person : Deepu G  
Number of Participants : 40  
Person in Charge : Remya S

### Brief Report

The Department of English celebrated Reading Day on June 18<sup>th</sup> for the second and third year students of the college. As part of observing the day, a workshop was given on practical criticism. The aim of this workshop was to develop the habit of practical reading among students. The students were given a selection of poems to read and comment on. They were not given the titles or any information of the poem. The students were asked to judge the texts before them solely based on what they had in front of them. Assistant Professor Deepu G was resource person of the workshop. Around 40 students participated in the workshop.

### *Programme Brochure & Images*



*June*

Dr. C.A. GEETHA  
Principal  
Nirmala Arts & Science College  
Mulanthuruthy - 682 314





# NIRMALA ARTS & SCIENCE COLLEGE MULANTHURUTHY

Established: Mahatma Gandhi Jayanti - 1984

**Event:** A Workshop on Practical Criticism

Venue :

Date : 18/06/2018

Sl. No.	Name	Semester/ Department	Signature
1	KARTHIKA KGI	III BA English	
2	KAVYA RAJ	III BA English	
3	MAHESH KUMAR KS	III BA English	
4	MARIA BENNY	III BA English	
5	MATHEW MARKOSE	III BA English	
6	NEETHU K THOMAS	III BA English	
7	POULOSE MOCIN AV	III BA English	
8	PORNAME MS	III BA English	
9	PRAHARSHA SAGAR ONGIOLE	III BA English	
10	RAHUL MS	III BA English	
11	RIYA RAJAN	III BA English	
12	RIYAD K SAJATH	III BA English	
13	ABHISITH PS	III BA English	
14	AGOSH SUDHAKARAN	III BA English	
15	ALVIN VARGHESE	III BA English	
16	ARYA PS	III BA English	
17	CD KARTHIKA	III BA English	
18	EMILIN SEBASTIAN	III BA English	
19	GIREESHMA NR	III BA English	
20	SAMBHU SREEKUMAR	III BA English	
21	SREERAJ RAJU	III BA English	
22	VIDYA VISWANATHAN	III BA English	
23	VISHNU SANTHOSH	III BA English	
24	VIVEK P RAGHUVARAN	III BA English	
25	YEDU SANAL	III BA English	
26	ZIDNA BENYOY	III BA English	
27	LAKSHMI MUKUNDAN	I BA English	
28	NIRMAL DEV AB	I BA English	
29	PARVATHY VISAYAN	I BA English	
30	PRATEEK R MENDON	I BA English	

Dr. GANDEETHA  
Principal

Nirmala Arts & Science College  
Mulanthuruthy - 602 314







**NIRMALA ARTS AND SCIENCE COLLEGE**

(Affiliated to Mahatma Gandhi University - Kollam)



**NATIONAL SERVICE SCHEME**

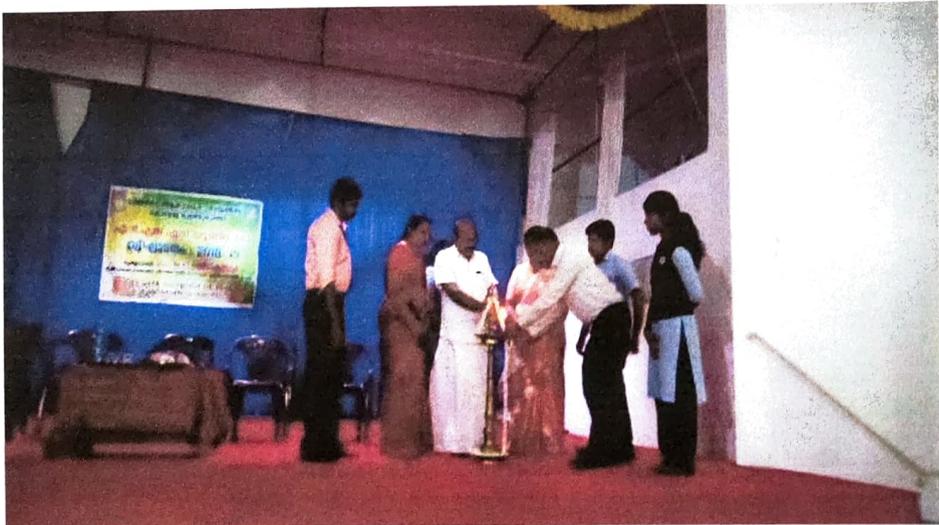
**TALK ON THE ESSENCE OF VOLUNTEERISM AMONG YOUTH**

Date : 18<sup>th</sup> September 2018  
Venue : Auditorium  
Resource Person : **Dr M.C. Dileepkumar**  
Ex-vice Chancellor, Shri Sankara University Kalady  
Number of Participants : 23  
Person in Charge : Unnikrishnan MT

**Brief Report**

A talk on the topic the essence of volunteerism among youth was held on 18<sup>th</sup> September 2018 as part of the Formal inauguration of Nirmala Arts and Science College, NSS unit 113 at the college Auditorium. The resource person for the session was Dr M.C. Dileepkumar Ex-vice Chancellor of Shri Sankara University Kalady. College manager Sri. George Kuriakose delivered the presidential address. College Dean Prof. Daisy N.O, Principal Dr. Geetha. C.A, Programme officer Mr. Unnikrishnan M.T was also present during the function. The resource person spoke on the importance of volunteerism among NSS volunteers and the qualities that an NSS volunteer should possess. Mr. Dileepkumar who had a long experience as NSS programme officer shared some of the motivating real life experiences to the NSS volunteers.

***Programme Brochure & Images***



*Geetha*

**Dr. C.A. GEETHA**

Principal

Nirmala Arts & Science College

Melanthuruthy - 682 314







# NIRMALA ARTS AND SCIENCE COLLEGE

(Affiliated to Mahatma Gandhi University, Kottayam)

## CAREER GUIDANCE AND PLACEMENT CELL

### SOFT SKILL TRAINING PROGRAMME

Date : 10<sup>th</sup> January 2019  
Mode : Auditorium  
Resource Person : Mr Jobin George  
Corporate Trainer Eoxon  
Number of Participants : 60  
Person in Charge : Eldho Peter

### Brief Report

Placement cell at NASC conducted an interactive softskill training for final year UG/PG Students on 10th Jan 2019. The objective of the program is to develop soft skills and communication skills which are mandatory for career development. The resource person Jobin George Corporate Trainer Eoxon is an expert in career guidance and personal training. Training included sessions on Arrangements for Pre-Placement Talks, Written Tests, group discussion, personal interview, resume writing and general aptitude. Total of 60 students from various departments participated for the programme.

### *Programme Brochure & Images*

**NIRMALA ARTS & SCIENCE COLLEGE**  
**MULANTHURUTHY**  
Affiliated to Mahatma Gandhi University, Kottayam

**CAREER GUIDANCE AND PLACEMENT CELL**

**SOFT SKILL TRAINING**

**Mr. Jobin George**  
Corporate Trainer Eoxon

**10TH JANUARY 2022**  
**10.30AM**  
**COLLEGE AUDITORIUM**

Dr. J. ANITHA  
Principal  
Nirmala Arts & Science College,  
Mulanthuruthy - 682 314





# NIRMALA ARTS & SCIENCE COLLEGE MULANTHURUTHY

**Event:** Soft Skill Training program.

**Venue :**

**Date :** 10-01-2019

Sl. No.	Name	Semester/ Department	Signature
1.	Abiya raju	Bcom.CA	Abiya
2.	Alex Babu	Bcom.CA	Alex
3.	Anver k.B	Bcom.CA	Anver
4.	Agnis Saju	Bcom.CA	Agnis
5.	Sarath.R.Nair	Bcom.CA	Sarath
6.	Surya.R.	Bcom.CA	Surya
7.	AlSafar	Bcom.CA	AlSafar
8.	Ammu.s	Bcom.CA	Ammu
9.	Anfy p.m	Bcom.CA	Anfy
10.	Sreejith.Nair	Bcom.CA	Sreejith
11.	Jain Benny	Bcom.CA	Jain
12.	Manjusha ps	Bcom.CA	Manjusha PP
13.	Neena Babu	Bcom.CA	Neena
14.	Adith k.Sunil	Bcom.Tan	Adith
15.	Joel Douglas	Bcom.Tan	Joel
16.	Jinu vs	Bcom.Tan	Jinu
17.	Manu vs	Bcom.Tan	Manu
18.	Meena kv	Bcom.Tan	Meena
19.	Nasiya mol.P.F	Bcom.Tan	Nasiya
20.	Mary chinnu	Bcom.Tan	Mary
21.	Unimaya p.b	Bcom.Tan	Unimaya
22.	Akhil Mon PA	Bcom.Tan	Akhil
23.	Tony Thomas	Bcom.Tan	Tony
24.	Joyal george.v	Bcom.Tan	Joyal
25.	Isabella P.A	Bcom.Tan	Isabella
26.	Abin George	BA english	Abin
27.	Ashin babu	BA english	Ashin
28.	Swetha k1	BA english	Swetha
29.	Vishnu p v	BA english	Vishnu
30.	v.karthik	BA english	Karthik

Dr. C.A. GEETHA  
Principal

Nirmala Arts & Science College  
Mulanthuruthy - 682 314





# NIRMALA ARTS & SCIENCE COLLEGE MULANTHURUTHY

**Event:** Soft Skill Training program

**Venue:**

**Date:** 10-01-2019

Sl. No.	Name	Semester/ Department	Signature
31	Shiny J	BA.english	Shiny
32	Maria John	BA.english	Maria
33	Jobin thomas	BA.english	Jobin
34	haritha PA	BA.english	Haritha
35	Athalya Ashok	BA.english	Athalya
36	Sheetal Francis	BA.english	Sheetal
38	Nikhil joseph	BA.english	Nikhil
39	Abhi PS	BBA	Abhi
40	Ajay K.S	BBA	Ajay
41	Ajmal M	BBA	Ajmal
42	Athira M. Anikkumar	BBA	Athira
43	Rahul M.S	BBA	Rahul
44	Rincy P. Reji	BBA	Rincy
45	Sonia Jeju	BBA	Sonia
46	GEO Babu N	BCA	GEO
47	Ashik PS	BCA	Ashik
48	Anusree Sijimon	BCA	Anusree
49	Akash K.S	BCA	Akash
50	Amal C Suresh	BCA	Amal
51	Anand Menon	BCA	Anand
52	Abhishek P.P	BCA	Abhishek
53	Ruhma Babu	BCA	Ruhma
54	vismaya Babu	BCA	Vismaya
55	Saniga rajan	BCA	Saniga
56	Anithik Menon	BCA	Anithik
57	Anu sara kunjumon	BCA	Anu sara
58	Reshma K	BCA	Reshma
59	Jitho V Joy	BCA	Jitho
60	Jishnu V. Joy	BCA	Jishnu
61	Sree lakshmi Shiba	BCA	Sree lakshmi

Dr. C.A. GEETHA  
Principal

Nirmala Arts & Science College  
Mulanthuruthy - 682 314





# **NIRMALA ARTS AND SCIENCE COLLEGE**

(Affiliated to Mahatma Gandhi University, Valluvar)

## **CAREER GUIDANCE AND PLACEMENT CELL ONE-DAY APTITUDE TRAINING PROGRAMME**

Date : 04<sup>th</sup> February 2019  
Mode : Auditorium  
Resource Person : Mr. Anu Gopalakrishnan, MD Aptitech Placements and training  
Number of Participants : 60  
Person in Charge : Eldho Peter

### **Brief Report**

Career guidance and placement cell NASC in association with departments conducted a one-day aptitude training programme for final year students on 4<sup>th</sup> February 2019. Resource person were Mr. Anu Gopalakrishnan, MD Aptitech Placements and training. Training included sessions on encountering aptitude level questions and other cognitive level questions mandatory for campus placements. Group works and sessions were involved. Total of 60 students from various departments participated for the programme.

### ***Programme Brochure & Images***



*Dr. G.A. GEETHA*

Dr. G.A. GEETHA

Principal

Nirmala Arts & Science College

In: Lanthumunni - 602 014





# NIRMALA ARTS & SCIENCE COLLEGE MULANTHURUTHY

**Event:** Aptitude Training Programme

**Venue:**

**Date:** 04/02/2019

Sl. No.	Name	Semester/ Department	Signature
1	Joyal George V	BCom Tax	Joyal
2	VV Shivaprasad	BCom Tax	Shivaprasad
3	Vinayak P.R	BCom Tax	Vinayak
4	Sneelakshmi Sukumar	BA English	Sneelakshmi
5	Jeny Sunish	BA English	Jeny
6	Chhevaraghese Philip	BA English	Chhevaraghese
7	Joel Mathew George	BA English	Joel
8	Vishnu PV	BA English	Vishnu
9	Suetha K L	BA English	Suetha
10	Nikhil Joseph	BA English	Nikhil
11	Maria Aji	BA English	Maria
12	Athulva Ashok	BA English	Athulva
13	Ashin Babu	BA English	Ashin
14	Anjali R	BA English	Anjali
15	Jeswin Joseph	BCom CA	Jeswin
16	Jesna Taleel	BCom CA	Jesna
17	Vivek C. Sekhar	BCom CA	Vivek
18	Sooraj vijayan	BCom CA	Sooraj
19	Nandana Swan	BCom CA	Nandana
20	Meena K.V	BCom Tax	Meena
21	Akhilmon P.A	BCom Tax	Akhilmon
22	Tony Thomas	BCom Tax	Tony
23	Manu VS	BCom Tax	Manu
24	Jessie Mopi	BCom Tax	Jessie
25	Divya Joseph	BCom Tax	Divya
26	Soparntika Chandran	BCom CA	Soparntika
27	Krishna Senan	BCom CA	Krishna
28	Jacob Wodson KJ	BCom CA	Jacob
29	Anves K	BCom CA	Anves
30	Abiya Raju	BCom CA	Abiya

**Dr. C.A. GEETHA**  
Principal

Nirmala Arts & Science College  
Mulanthuruthy - 682 314





# NIRMALA ARTS & SCIENCE COLLEGE MULANTHURUTHY

**Event:** Aptitude Training Programme

Venue :

Date : 04/02/2019

Sl. No.	Name	Semester/ Department	Signature
31	Anjana Soman	BBA	Anjana
32	Silpa Babu	BBA	Silpa
33	Fasna CA	BBA	Fasna
34	Vandana V	MCOM	Vandana
35	Anju Nelson	MCOM	Anju
36	Anu Sara kunjumon	BCA	Anu
37	Tony martin	BCA	Tony
38	Jintu OB	BCA	Jintu
39	Suzya babu	MCOM	Suzya
40	Saika S	MCOM	Saika
41	Nikhil Valsan	MCOM	Nikhil
42	Neena D	MCOM	Neena
43	Linu M Law	MCOM	Linu
44	ARYA T Rajan	MCOM	ARYA
45	Rohith B	BCA	Rohith
46	Nimmy Issac	BCA	Nimmy
47	Jitho V Joy	BCA	Jitho
48	Uro Babu N	BCA	Uro
49	Basil V Paulose	BCA	Basil
50	Amal C suresh	BCA	Amal
51	Abhirami K.R	BCA	Abhirami
52	Sangeetha T.C	BBA	Sangeetha
53	Rahul MS	BBA	Rahul
54	Eldho George	BBA	Eldho
55	C Keethana Vijay	BBA	C Keethana
56	Ashkar KA	BBA	Ashkar
57	Absh K kabees	BBA	Absh
58	Aojun N kumar	BBA	Aojun
59	Anjanadevi AB	BBA	Anjanadevi
60	Aarathi N kumas	BBA	Aarathi

Dr. C. S. GEETHA  
Principal

Nirmala Arts & Science College  
Mulanthuruthy - 682 314





# NIRMALA ARTS AND SCIENCE COLLEGE

(Affiliated to Mahatma Gandhi University, Kottayam)

## DEPARTMENT OF ENGLISH

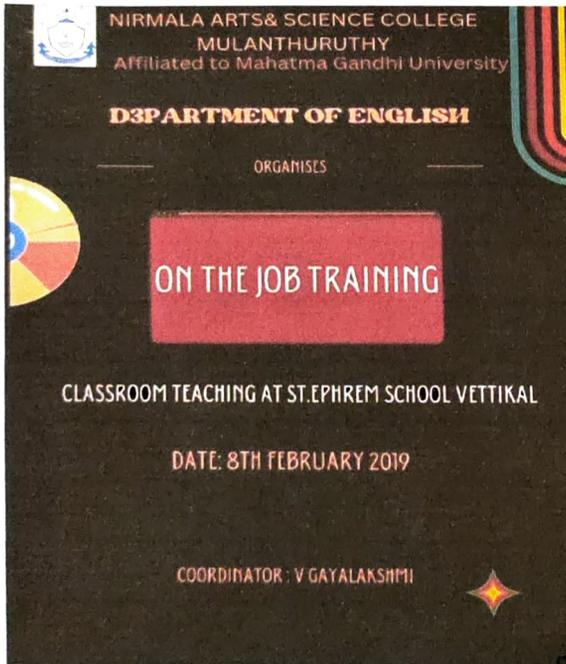
### ON THE JOB TRAINING

Date : 8<sup>th</sup> February 2019  
Mode/Venue : St. Marys HSS Thalacode  
Resource Person : -  
Number of Participants : 8  
Person in Charge : V Gayalakshmi

### Brief Report

In order to provide a hands-on training in teaching, our second year students were assigned to teach for a short period in the upper primary classes of seventh standard at St Ephrem School, Vettikal. Classroom teaching was conducted on 8th February 2019. Assistant Professor V Gayalakshmi was in charge of the classroom teaching. She introduced our students to the students of the school. The classes were a novel experience for both our students and the school students. Our students also gained a platform to enhance their public speaking skills through this activity. The classes provided our students a first-hand teaching experience and also an understanding of the teaching- learning process in the school level. 8 students were participated in this programme.

### *Programme Brochure & Images*



*gntc*

Dr. C.A. GEETHA  
Principal

Nirmala Arts & Science College  
Mulanthuruthy - 682 314







# NIRMALA ARTS AND SCIENCE COLLEGE

(Affiliated to Mahatma Gandhi University, Kottayam)

## DEPARTMENT OF ENGLISH

### Workshop on Translation

Date : 28<sup>th</sup> September 2018  
Venue : Seminar Hall  
Resource Person : Vidya Viswam  
Number of Participants : 36  
Person in Charge : Agnus Joy

### Brief Report

International Translation Day is observed every year across the globe to raise awareness about language professionals and bring awareness about languages. Languages play an important role in the development of society. International Translation Day also aims to pay tribute to the work of language professionals. The Department of English celebrated International Translation Day on 28th September 2018. A translation workshop and competition was conducted for the students of English Department, in which the students were given a malayalam poem written by Laksmi Mukundan of the first semester. The translation workshop was conducted by Assistant Professor Vidya Viswam of the Department of English. The title of the poem was 'Chembarathi' and the students were asked to translate the poem to English. Kavya Raj of second BA English was declared as the winner of the competition. Around 36 students participated in the competition.

### *Programme Brochure & Images*

Nirmala Arts & Science College Mulanthuruthy  
Affiliated to MG university, Kottayam

Department of English  
organises

**WORKSHOP ON TRANSLATION  
&  
TRANSLATION COMPETITION**

On behalf of international translation day

DATE: 28/09/2018  
TIME : 11.00 AM  
VENUE: SEMINAR HALL

COORDINATOR: Vidya viswam



Dr. C.A. GEETHA  
Principal  
Nirmala Arts & Science College  
Mulanthuruthy - 682 314





# NIRMALA ARTS & SCIENCE COLLEGE MULANTHURUTHY

(Affiliated to Mahatma Gandhi University, Kottayam)

**Event:** International Translation Day

Venue: Seminar Hall

Date: 28/09/2018

Sl. No.	Name	Semester/ Department	Signature
1	Alan Binu	I	
2	Alfred Martin M	"	
3	Anandhu P Menon	"	
4	Anandhu Valsan	"	
5	Anirudh P R	"	
6	Anusha K P	"	
7	Archana M V	"	
8	Athira Rajendran	"	
9	Prabhasha Sagar Ongole	III	
10	Rahul M S	"	
11	Riya Rajan	"	
12	Riyad K Sajath	"	
13	Abhijith PS	"	
14	Agosh Sudhakaran	"	
15	Alvin Varghese	"	
16	Arya PS	"	
17	C D Karthika	"	
18	Emilin Sebastian	"	
19	Greeshma M R	"	
20	Kavya Raj	"	
21	Sreerag Raju	"	
22	Vidya Viswanathan	"	
23	Vishnu Santhosh	"	
24	Vivek P R Raghavaran	"	
25	Medu Sanal	"	
26	Zidna Benoy	"	
27	Lakshmi Mukundan	I	
28	<del>Abhijith PS</del> Unnimaya	"	
29	<del>Agosh Sudhakaran</del> Vandana	"	
30	<del>Alvin Varghese</del> Karthika K. G	III	

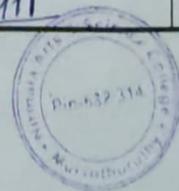
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Dr. C.A. GEETHA

Principal

Nirmala Arts & Science College

Mulanthuruthy - 682 314







# NIRMALA ARTS AND SCIENCE COLLEGE

(Affiliated to Mahatma Gandhi University, Kottayam)

## DEPARTMENT OF ENGLISH

### IMPORTANCE OF MOTHER TONGUE IN THE FIELD OF COMMUNICATION AND LITERATURE

Date	: 21 <sup>st</sup> February 2019
Mode/ Venue	: BA Classroom
Resource Person	: V Gayalakshmi
Number of Participants	: 14
Person in Charge	: Deepu G

#### Brief Report

The world celebrates International Mother Language Day to promote linguistic and cultural diversity as well as multilingualism. This day is celebrated to preserve and protection of all languages. International Mother Language Day is an opportunity to celebrate the world's linguistic diversity. The Department of English celebrated International Mother Language Day on 21<sup>st</sup> February 2019. Head of the department, Assistant Professor V Gayalakshmi gave a talk on the importance of mother tongue in the field of communication and literature to the second and first year students. A poster designing competition was also conducted on the same day with the theme "Equality and Mother Language". Students from various departments participated in the competition. Assistant Professor Mr Deepu G declared the winner of the competition. The winner of the completion was Basil P of B Com. 14 students were participated in the competition.

#### *Programme Brochure & Images*

The brochure is blue with white and yellow text. It features the college logo at the top left. The text reads: "Nirmala Arts & Science College, Mulanthuruthy, Affiliated to Mahatma Gandhi University, Kottayam. Department of English organises Talk on the Importance of Mother Tongue in the field of Literature and Communication. Resource Person: V Gayalakshmi. Programme Coordinator: Deepu G. Date: 21.02.2019, Time: 10 am, Venue: BA Classroom." There are also circular icons for "International Mother Language Day" and "Poster Making Competition".



*Jnic*

Dr. C.A. GEETHA  
Principal  
Nirmala Arts & Science College  
Mulanthuruthy - 682 314







# **NIRMALA ARTS AND SCIENCE COLLEGE**

(Affiliated to Mahatma Gandhi University, Kottayam)

## **ANTI-NARCOTIC CELL**

### **LEHARI VIRUDHA SAMMELANAM**

Date : 26<sup>th</sup> June 2018  
Mode : Auditorium  
Resource Person : **Mr. Arun Dev**  
Superintendent of Police, Janamithri Police Station, Mulanthuruthy  
Number of Participants : 63  
Person in Charge : Remya S

#### **Brief Report**

On 26<sup>th</sup> June 2018, as part of observing International Day Against Drug Abuse, the anti-narcotic cell, in association with Janamithri police station and Janakeeya samara samidhi has conducted a 'lehari virudha sammelanam' at college auditorium. The session was chaired by Mr. Arun Dev, Superintendent of Police, Janamithri Police Station, Mulanthuruthy. He spoke about the necessity of preventing the usage of drugs in the society and also stated the legal consequences of narcotic cases. He motivated the students to take part in activities to prevent the usage of narcotic substances in our society.

#### ***Programme Brochure & Images***



*For*

**Dr. C.A. GEETHA**

Principal

Nirmala Arts & Science College

Mulanthuruthy - 682 314





# NIRMALA ARTS & SCIENCE COLLEGE MULANTHURUTHY

(Affiliated to Mahatma Gandhi University, Kottayam)

**Event:** Lahari Visudha Sammelanam

**Venue :**

**Date :** 26-06-2018

Sl. No.	Name	Semester/ Department	Signature
1	A S yedukrishnan	I Bcom Tax	
2	Aakash Roy	"	
3	Abhirami Ms	"	
4	Abhirami Murugesan	"	
5	Abhijith OP	"	
6	Adarsh T Sathosh	"	
7	Aiswarya Chinesh	"	
8	Akshaya T Unni	"	
9	Aleena Jayan	"	
10	Aleena Xavier	"	
11	Amal Babu	"	
12	Amal Shaji	"	
13	Amrutha K N	"	
14	Amrutha Reji Das	"	
15	Anagha Kiran	"	
16	Ananika	"	
17	Ananthakrishnan R	"	
18	Ananthu Mohan	"	
19	Anjali k menon	"	
20	Aroop Jayan	"	
21	Ann Pramod	"	
22	Anuja M S	"	
23	Anusha Ratheek	"	
24	Arya devi P M	"	
25	Atul M Raj	"	
26	Ayana Joseph	"	
27	Deepak Ajikumar	"	
28	Deepyprabha Vettath.	"	
29	Dona Jose	"	
30	Eldho Varghese	"	

**D. C. A. GEETHA**  
Principal  
Nirmala Arts & Science College  
Mulanthuruthy - 682 314





# NIRMALA ARTS & SCIENCE COLLEGE MULANTHURUTHY

(Affiliated to Mahatma Gandhi University, Kottayam)

**Event:**

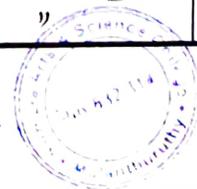
Lahari Vixudha Sammelanam

**Venue :**

**Date :**

Sl. No.	Name	Semester/ Department	Signature
31	Eldhose M Biju.	I Bcom Tax	
32	George Thomas	"	
33	Gopika Chandran	"	
34	Gopika P.S	"	
35	Haelitha P U	"	
36	Tomot George	"	
37	Kappan C Palal.	"	
38	Kevin Shaji.	"	
39	Lakshmi P B	"	
40	Layana Johnny	"	
41	Lulu Jude	"	
42	M Pooja.	"	
43	Mariya Sabu	"	
44	Megha kiran	"	
45	Midhula M Sudheer	"	
46	Nivya S Nair.	"	
47	Parvathy Anil kumar	"	
48	Poornima R.	"	
49	Revathy IS	"	
50	Saahin S	"	
51	Shilpa Chandran	"	
52	Shivarenjini S	"	
53	Sselakshmi V A	"	
54	Sanya Somas	"	
55	Tom Joseph	"	
56	Vaisakh U M	"	
57	Vishnu Gineesh	"	
58	Vysakh V.	"	
59	Mariya John	II BA English	
60	Mariya Aji	"	

**S.P.A. GEBHA**  
Principal  
Nirmala Arts & Science College  
Mulanthuruthy - 682 214





# NIRMALA ARTS AND SCIENCE COLLEGE

(Affiliated to Mahatma Gandhi University, Kottayam)



## NATIONAL SERVICE SCHEME

### INTERNATIONAL YOGA DAY CELEBRATION

Date : 21<sup>st</sup> June 2018  
Venue : Auditorium  
Resource Person : **Ms. Shalini Rakesh**  
Life skill trainer  
Number of Participants : 47  
Person in Charge : **Unnikrishnan MT**

#### **Brief Report**

NSS Unit 113 of Nirmala Arts and Science College, Mulanthuruthy celebrated World Yoga day on June 21st, 2018. College manager Sri.George Kuriakose inaugurated the function and Programme Officer Unnikrishnan M T felicitated the programme. Famous art of living trainer Smt. Salini Rakesh given the yoga lessons to students. About 50 NSS volunteers participated during the function. Essential yogasanas like Suryanamaskar, Pranayam, and Meditation etc. were practiced during the ceremony. An awareness class about yoga was also conducted. Students were actively participated in the yoga session and benefited from the class.

#### ***Programme Brochure & Images***



*J. A. K.*

**Dr. C.A. GEETHA**  
Principal  
Nirmala Arts & Science College  
Mulanthuruthy - 682 314





# NIRMALA ARTS & SCIENCE COLLEGE MULANTHURUTHY

(Affiliated to Mahatma Gandhi University, Kottayam)

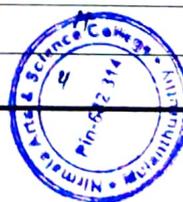
**Event:** International Yoga Day celebrations

**Venue:** Auditorium

**Date:** 21/06/2018

Sl. No.	Name	Semester/ Department	Signature
1	Archana KA	Bcom CA	Archana
2	Anagha Jayan	4	Anagha
3	Niranjana S Das	4	Niranjana
4	Ashia Masiam Alias	4	Ashia
5	Aliya MA	4	Aliya
6	Sunu Anna sunny	4	Sunu
7	Anu AP	BBA	Anu
8	Rahna kaleshan	Bcom CA	Rahna
9	Anupriya TS	4	Anupriya
10	Aswathy	11	Aswathy
11	Shamila VS	4	Shamila
12	sandra	4	Sandra
13	Anjali PA	4	Anjali
14	Jasna Anna varghese	4	Jasna
15	Meneena George	11	Meneena
16	Shravya sunil	BA Eng MS S	Shravya
17	Archana Mv	4	Archana
18	Gouri S	Bcom CA	Gouri
19	Tinny Tomy	Bcom CA	Tinny
20	Ajith sasikumar	4	Ajith
21	Eldho Babu	4	Eldho
22	Geetha Rajan	11	Geetha
23	Ashis saji	11	Ashis
24	Albin Raja	11	Albin
25	Ajjo John	4	Ajjo
26	Akhil KP	4	Akhil
27	Sabin Siby	4	Sabin
28	Basil B Alackal	Bcom tax	Basil
29	Anandhu Mohanan		Anandhu
30	Anal Shaji		Anal

Nirmala Arts & Science College  
Mulanthuruthy - 682 314







# NIRMALA ARTS & SCIENCE COLLEGE

MULANTHURUTHY

## POST GRADUATE DEPARTMENT OF COMMERCE

### REPORT ON ADD ON COURSES (2018-2019)

The College provides an array of add-on opportunities to the students, with a central objective of supplementing their academic curricula even as they pursue their own university courses within the stipulated period. The basics of accounting software tally erp9, Income tax concepts and practice, Software for data analysis and presentation are such short term course conducted by Post Graduate Department of Commerce in Nirmala arts & Science College with the objective of the College to enhance their skills required in the area of tally besides their primary courses. This course has been conducted free of cost to the students.

SL. NO	Name of course	No of students enrolled	No of students completed	No of students passed	Period	Date of examination	Faculty in charge
1	The basics of accounting software tally erp9	23	23	16	06/08/2018 to 17/11/2018	24/11/2018	Bitto Paul
2	Income tax concepts and practice	18	14	13	06/08/2018 to 17/11/2018	24/11/2018	Manju N
3	Software for data analysis and presentation	24	19	17	06/08/2018 to 17/11/2018	24/11/2018	Sinumon T.G

*Jm*

DR. G. A. GEETHA  
Principal  
Nirmala Arts & Science College  
Mulanthuruthy, Palakkad





# NIRMALA ARTS & SCIENCE COLLEGE

MULANTHURUTHY, ERNAKULAM  
(Affiliated to Mahatma Gandhi University, Kottayam)

## NIRMALA ARTS & SCIENCE COLLEGE

Nirmala Hills, Mulanthuruthy P.O, Ernakulam - 682314, Kerala

Ph: No. 0484-2743105, 2739105

Email: nirmalaansmt@gmail.com

(Affiliated to Mahatma Gandhi University, Kottayam)



### Abstract

Add on Course- Grant of permission -Sanction Accorded- Orders issued

### GENERAL

No. NASC/AD/OI/2018

Dated :03/08/2018

### ORDER

In accordance with the permission request submitted by the Department of Commerce, permission to conduct Add on Course on Tally, Income Tax and SPSS is granted. The HoD is instructed to select the students who require the Add on Course and plan the session from 06/08/2018 to 24/11/2018.

Orders are issued accordingly.



Copy To

1. The Head of the Department of Commerce
2. The Internal Quality Assurance cell
3. The college office

*[Signature]*  
Principal

Dr. C.A. GEETHA  
Principal  
Nirmala Arts & Science College,  
Mulanthuruthy - 682 314

*[Signature]*

Dr. C.A. GEETHA  
Principal  
Nirmala Arts & Science College,  
Mulanthuruthy - 682 314





**NIRMALA**  
ARTS & SCIENCE COLLEGE  
MULANTHURUTHY, ERNAKULAM  
(Affiliated to Mahatma Gandhi University, Kottayam)

**N  
A  
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**NIRMALA**  
ARTS & SCIENCE COLLEGE  
MULANTHURUTHY  
Affiliated to Mahatma Gandhi University, Kottayam

**POST GRADUATE DEPARTMENT OF COMMERCE**

# ADD ON COURSE

- BASICS OF ACCOUNTING SOFTWARE TALLY ERP 9
- INCOME TAX CONCEPTS AND PRACTICE
- SOFTWARE FOR DATA ANALYSIS AND PRESENTATION

**30  
HOURS**

**NO  
FEES**

**JOIN BEFORE 01/08/2018**

**CONTACT :9496801950**

*For*

Dr. C.A. GEETHA  
Principal  
Nirmala Arts & Science College  
Mulanthuruthy - 682 314





# NIRMALA ARTS & SCIENCE COLLEGE

MULANTHURUTHY

POST GRADUATE DEPARTMENT OF COMMERCE

ADD ON COURSE BASICS OF ACCOUNTING SOFTWARE TALLY ERP 9

## Nominal Roll 2018-19

SL NO	NAME	CLASS	SIGN
1	ABHIRAMI M.S	1 <sup>ST</sup> BCOM TAX	
2	ABIJITH O.P	1 <sup>ST</sup> BCOM TAX	
3	AISWARYA GIREESH	1 <sup>ST</sup> BCOM TAX	
4	ALEENA JAYAN	1 <sup>ST</sup> BCOM TAX	
5	AMAL BABU	1 <sup>ST</sup> BCOM TAX	
6	ANAMIKA	1 <sup>ST</sup> BCOM TAX	
7	ANU PRAMOD	1 <sup>ST</sup> BCOM TAX	
8	ATHUL .M. RAJ	1 <sup>ST</sup> BCOM TAX	
9	AYANA JOSEPH	1 <sup>ST</sup> BCOM TAX	
10	GEORGE THOMAS	1 <sup>ST</sup> BCOM TAX	
11	GOPIKA CHANDRAN	1 <sup>ST</sup> BCOM TAX	
12	JOMOL GEORGE	1 <sup>ST</sup> BCOM TAX	
13	KAPPAN C. PALAL	1 <sup>ST</sup> BCOM TAX	
14	LULU JUDE	1 <sup>ST</sup> BCOM TAX	
15	M. POOJA	1 <sup>ST</sup> BCOM TAX	
16	MIDHULA M. SUDHEER	1 <sup>ST</sup> BCOM TAX	
17	NIVYA S. NAIR	1 <sup>ST</sup> BCOM TAX	
18	REVATHI .I. S	1 <sup>ST</sup> BCOM TAX	
19	SACHIN .S	1 <sup>ST</sup> BCOM TAX	
20	SURYA SOMAN	1 <sup>ST</sup> BCOM TAX	
21	TOM JOSEPH	1 <sup>ST</sup> BCOM TAX	
22	VISHNU GIREESH	1 <sup>ST</sup> BCOM TAX	
23	VYSHAK .V	1 <sup>ST</sup> BCOM TAX	

Co-ordinator



HOD Head

PG Department of Commerce  
Nirmala Arts & Science College,  
Mulanthuruthy

verified gnu

Dr. C.A. GEETHA  
Principal  
Nirmala Arts & Science College  
Mulanthuruthy - 682 314



# NIRMALA ARTS & SCIENCE COLLEGE

MULANTHURUTHY

POST GRADUATE DEPARTMENT OF COMMERCE

ADD ON COURSE SOFTWARE FOR DATA ANALYSIS AND PRESENTATION

## Nominal Roll 2018-19

SL NO	NAME	CLASS	SIGN
1	AATHIRA A.D	1 <sup>ST</sup> MCOM	
2	AJEESHA GEORGE	1 <sup>ST</sup> MCOM	
3	AKSHAY RAJ .N	1 <sup>ST</sup> MCOM	
4	AMILIN ANTONY	1 <sup>ST</sup> MCOM	
5	ANAGHA SUGATHAN	1 <sup>ST</sup> MCOM	
6	ANUSHA SHANMUGHAN	1 <sup>ST</sup> MCOM	
7	APARNA RAJ K.N	1 <sup>ST</sup> MCOM	
8	ASHNA BABU	1 <sup>ST</sup> MCOM	
9	DEVIKA MOHAN	1 <sup>ST</sup> MCOM	
10	DIVYA THAMPI	1 <sup>ST</sup> MCOM	
11	HARIKRISHNAN K.U	1 <sup>ST</sup> MCOM	
12	JERINMOL JACOB	1 <sup>ST</sup> MCOM	
13	KRISHNA MM	1 <sup>ST</sup> MCOM	
14	LAKSHMI .S	1 <sup>ST</sup> MCOM	
15	LAYAMOL K.S	1 <sup>ST</sup> MCOM	
16	MANU PRASAD V.R	1 <sup>ST</sup> MCOM	
17	NIMISHA RAJU	1 <sup>ST</sup> MCOM	
18	RAHUL M.R	1 <sup>ST</sup> MCOM	
19	RESHMA V.C	1 <sup>ST</sup> MCOM	
20	RESHMA RAPHEL .K	1 <sup>ST</sup> MCOM	
21	SHANI K.S	1 <sup>ST</sup> MCOM	
22	SONA DOMINIC	1 <sup>ST</sup> MCOM	
23	SUMITH SUBRAMANYAN	1 <sup>ST</sup> MCOM	
24	VARSHA V. NAIR	1 <sup>ST</sup> MCOM	

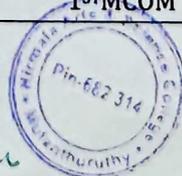
Co-ordinator

HOD

verified gsu

Dr. C.A. CEETHA  
Principal

Nirmala Arts & Science College  
Mulanthuruthy - 682 314



Head

P G Department of Commerce  
Nirmala Arts & Science College,  
Mulanthuruthy

Sl. No	Name of the student	06-8-18	20-8-18	27-8-18	5-09-18
1.	ABHIRAMI M.S	x	x	x	x
2.	ABIJITH O.P	x	x	x	x
3.	AISWARYA GIREESH .	x	x	x	x
4.	ALCENA JAYAN .	x	x	x	x
5.	AMAL BABU .	x	x	a	x
6.	ANAMIKA .	x	x	x	x
7.	ANUPRAMOD	x	x	x	x
8.	ATHUL .M. RAJ	x	x	x	x
9.	AYANA JOSEPH	x	x	a	a
10.	GEORGE THOMAS	x	x	x	x
11.	UDHIKA CHANDRAN	x	x	x	x
12.	JAMOL GEORGE	x	x	x	x
13.	KAPPAN C. PALAI,	x	x	x	a
14.	LULU JUDE .	x	x	x	x
15.	M. POOJA	x	x	x	x
16.	MIDHULA M. SUDHEER .	x	x	x	x
17.	NIVYA S. NAIR .	x	x	x	x
18.	REVATHI .I.S	x	x	x	x
19.	SACHIN S .	x	x	x	x
20.	SURYA SOMAN	x	x	x	x
21.	TOM JOSEPH	x	x	x	x
22.	VISHNU GIREESH	x	x	a	x
23.	VYSHAK .V	x	a	x	x

NAME OF THE COURSE : BASICS  
 OF ACCOUNTING SOFTWARE TALLY ERP9  
 DURATION OF THE COURSE : 30 HRS  
 FACULTY IN CHARGE :-

BILLO PAUL  
 EXAMINATION DATE (THEORY)  
 24-11-18

EXAMINATION DATE (PRACTICE)  
 24-11-18

⊗ ⊗ ⊗ ⊗ ⊗ ⊗ ⊗ ⊗ ⊗ ⊗



C.A. GEETHA  
 Principal  
 Nilambur College  
 Nilambur, Kerala



C.A. GEETHA  
 Principal  
 Nilambur College  
 Nilambur, Kerala

*Handwritten signature*  
 BILLO PAUL

24-9-18	6-10-18	21-10-18	8-11-18	10-11-18	17-11-18
x	x	x	x	a	x
x	x	x	x	x	x
x	x	x	x	x	x
x	x	x	x	x	a
x	x	x	x	x	x
x	a	x	x	x	x
x	x	x	x	x	x
x	x	a	x	x	x
x	x	x	x	x	x
a	x	x	x	x	x
x	x	x	x	x	x
x	x	x	x	x	a
x	x	x	x	x	x
x	x	x	x	a	x
x	x	x	x	x	x
x	x	x	x	x	x
x	x	x	x	x	x
x	x	x	x	x	x
x	x	a	x	x	x
x	x	x	x	x	x
x	x	x	x	x	x



# DEPARTMENT OF COMPUTER APPLICATIONS

## ADD-ON COURSE REPORT 2018

The aim of Add-on course is to mould the students with employable skills. These job-oriented courses are designed to equip the students to face the emerging challenges in the job market. Add-on courses are beneficial as it gives vocational education and certificate also.

Department of Computer Applications offered a 30 hrs add-on course on FRONT-END DEVELOPMENT during the academic year 2018-19. The students were informed to register for the course on or before 03/09/2018. The classes commenced on 15/09/2018 and the examination was held on 30/11/2018. The course was offered to first year UG students. Out of 14 students enrolled 4 female students and 10 male students completed the course. Mrs. Jeena Varghese, Assistant Professor, Department of Computer Application was the staff in charge. All students successfully completed the course.

SL.NO	COURSES OFFERED	DURATION	NUMBER OF STUDENTS ENROLLED	NUMBER OF STUDENTS COMPLETED	FACULTY-IN-CHARGE
1	Front- End Development	30 hrs	14	14	Mr. Eldho Peter

*Jeena*

Dr. C.A. PICTIA  
Principal  
Nambalathilakshmi College  
Mullanthur





# NIRMALA ARTS & SCIENCE COLLEGE

MULANTHURUTHY, ERNAKULAM  
(Affiliated to Mahatma Gandhi University, Kottayam)

## NIRMALA ARTS & SCIENCE COLLEGE

Nirmala Hills, Mulanthuruthy P.O, Ernakulam -682314, Kerala

Ph: No. 0484-2743105, 2739105

Email: nirmalaansmt@gmail.com

(Affiliated to Mahatma Gandhi University, Kottayam)



### Abstract

Addon Course- Grant of permission -Sanction Accorded- Orders issued

### GENERAL

No. NASC/A.D/02/2018

Dated :14.09.2018

### ORDER

In accordance with the permission request submitted by the Department of Computer Applications, permission to conduct Add on Course on Front End Development is granted. The HoD is instructed to select the students who require the Add on Courses and plan the session from 15.09.2018 to 24.11.2018.

Orders are issued accordingly.



*gsk*  
Principal

Copy To

1. The Head of the Department of Computer Applications
2. The Internal Quality Assurance cell
3. The college office

Dr. C.A. GEETHA  
Principal  
Nirmala Arts & Science College,  
Mulanthuruthy - 682314

*gsk*

Dr. C.A. GEETHA  
Principal  
Nirmala Arts & Science College  
Mulanthuruthy - 682314





**NIRMALA**  
**ARTS & SCIENCE COLLEGE**  
MULANTHURUTHY, ERNAKULAM  
(Affiliated to Mahatma Gandhi University, Kottayam)

## **Nirmala Arts & Science College, Mulanthuruthy**

(Affiliated to Mahatma Gandhi University, Kottayam)



Department of Computer Applications

Add-on Course

# **FRONT END DEVELOPMENT**

For First Year UG Students

**30 HOURS**

**Last date to register : 03/09/2018**

Enroll now

9526820300

Expected Course Outcomes:

- Introduction to HTML
- CSS
- Java Script and JQuery

Certificates will be given upon the successful completion of the course

*Geetha*  
Dr. C.A. GEETHA  
Principal  
Nirmala Arts & Science College  
Mulanthuruthy - 682 314





# NIRMALA ARTS AND SCIENCE COLLEGE

Nirmala Hills, Mulanthuruthy P.O, Ernakulam - 682314, Kerala

Ph:No. 0484-2743105, 2739105

E-Mail: [nirmalaans@ymail.com](mailto:nirmalaans@ymail.com)

(Affiliated to Mahatma Gandhi University, Kottayam)

## Department of Computer Applications

### Add-on Course Student Enrollment List

#### Front- End Development - 2018

Sl No	Name	Class/Department	M/F	Remarks
1	Arya Reji	I BCA	F	<i>Arya</i>
2	Aswini K K	I BCA	F	<i>Aswini</i>
3	Bronia John	I BCA	F	<i>Bronia</i>
4	Jithina N S	I BCA	F	<i>Jithina</i>
5	Arjun Vijay	I BCA	M	<i>Arjun</i>
6	Ajay P R	I BCA	M	<i>Ajay</i>
7	Jobin Raju	I BCA	M	<i>Jobin</i>
8	Midhun K Baburaj	I BCA	M	<i>Midhun</i>
9	Jenin Jaijo	I BCA	M	<i>Jenin</i>
10	Sam V S	I BCA	M	<i>Sam</i>
11	Sudeep Nambiar	I BCA	M	<i>Sudeep</i>
12	Swarup Nambiar	I BCA	M	<i>Swarup</i>
13	Vyshak Kannan	I BCA	M	<i>Vyshak</i>
14	Yadhukrishnan P J	I BCA	M	<i>Yadhukrishnan</i>

*Eldho Peter*  
Staff-in- Charge



*Steffy K Varghese*

HOD  
STEFFY . K . VARGHESE  
Head  
Department of Computer Applications  
Nirmala Arts & Science College,  
Mulanthuruthy

*verified gnu*

Dr. C.A. GEETHA  
Principal  
Nirmala Arts & Science College  
Mulanthuruthy - 682 314

# FRONT-END DEVE

S.No	Name of Student	15/9/2018 9:00-12pm	22/9/2018 9-12pm	29/9/2018 9:00-12:pm	6/10/2018 9-12pm
1	Naya Reji	<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>
2	Aswini K.K	<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>
3	Bramia John	<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>
4	Jithira N.S.	<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>
5	Arjun Vijay	<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>
6	Ajay P.R	<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>	ABSENT
7	John Rajin	<u>[Signature]</u>	<u>[Signature]</u>	ABSENT	<u>[Signature]</u>
8	Midhun K Babuji	<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>
9	Jenir Jaija	<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>
10	Sam VS	<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>
11	Sudeep Nambiar	<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>
12	Swarup Nambiar	<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>
13	Vijshak Kannan	<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>
14	YadhuKrishnan P.J	<u>[Signature]</u>	<u>[Signature]</u>	ABSENT	<u>[Signature]</u>

Faculty in Charge  
Eldho Peter

[Signature] 15/9/18  
[Signature] 22/9/18  
[Signature] 29/9/18  
[Signature] 6/10/18

# 2019

## LOPMENT

## LAB REGISTER

S.No	Name of Student	20/10/2018 9:00-12pm	27/10/2018 9:00-12pm	8/11/2018 9:00-12pm	17/11/2018 9:00-12pm	24-11-2018 9:00-12pm	24-11-2018 1:00-3pm
1	Naya Reji	ABSENT	<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>
2	Aswini K.K	<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>
3	Bramia John	<u>[Signature]</u>	<u>[Signature]</u>	ABSENT	<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>
4	Jithira N.S.	<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>
5	Arjun Vijay	<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>	ABSENT	<u>[Signature]</u>	<u>[Signature]</u>
6	Ajay P.R	<u>[Signature]</u>	<u>[Signature]</u>	ABSENT	<u>[Signature]</u>	ABSENT	<u>[Signature]</u>
7	John Rajin	ABSENT	<u>[Signature]</u>	<u>[Signature]</u>	ABSENT	<u>[Signature]</u>	<u>[Signature]</u>
8	Midhun K Babuji	<u>[Signature]</u>	<u>[Signature]</u>	ABSENT	<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>
9	Jenir Jaija	<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>
10	Sam VS	<u>[Signature]</u>	<u>[Signature]</u>	ABSENT	<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>
11	Sudeep Nambiar	<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>	ABSENT	<u>[Signature]</u>	<u>[Signature]</u>
12	Swarup Nambiar	<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>	ABSENT	<u>[Signature]</u>	<u>[Signature]</u>
13	Vijshak Kannan	<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>
14	YadhuKrishnan P.J	<u>[Signature]</u>	ABSENT	<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>	ABSENT

Total Hours Taken : 30



Dr. S.A. GEETHA  
Principal

Department of Computer Applications  
Nirmala Arts & Science College,  
Mulanthuruthy



## **Nirmala Arts & Science College Mulanthuruthy**

### **Add on Course Report**

### **Advanced M S Office**

Nirmala Arts and Science College in association with Department of Computer Application conducted a 30 hours Add on Course Programme titled “Advanced MS Office” which aims at imparting knowledge about advanced options and possibilities of office applications. It will help students to become proficient with Microsoft Office tools. This course will teach you how to use the integrated tools in Microsoft Office and get you up to date with advanced techniques in Office for completing everyday tasks. Students from second year B A English and B Com Tax enrolled for the course. Students from different departments enrolled for the course. Students can pursue this certificate programme along with their regular degree programmes. This year, the 30 hours programme was started on 3<sup>rd</sup> December 2018 and ended on 21<sup>st</sup> December 2018. There were 90 students enrolled during this academic year.

*J. J. J.*

D. C. A. SECTION  
Nirmala Arts & Science College  
Mulanthuruthy, Palakkad

2018



**NIRMALA**  
**ARTS & SCIENCE COLLEGE**  
MULANTHURUTHY, ERNAKULAM  
(Affiliated to Mahatma Gandhi University, Kottayam)



**NIRMALA ARTS & SCIENCE**  
**COLLEGE, MULANTHURUTHY**  
(Affiliated to Mahatma Gandhi University, Kottayam)

# ADD ON COURSE

## ADVANCED MS OFFICE

# 30 HOURS



**JOIN BEFORE**

28/11/2018

**CONTACT**

9645156351

nirmalamty@gmail.com



*J. G. C.*  
Dr. C.A. GEETHA  
Principal

# NIRMALA ARTS AND SCIENCE COLLEGE



Nirmala Hills, Mulanthuruthy P.O, Ernakulam – 682314, Kerala

Ph:No. 0484-2743105, 2739105

E-Mail: [nirmalaans@ymail.com](mailto:nirmalaans@ymail.com)

(Affiliated to Mahatma Gandhi University, Kottayam)

## COMMON COURSE

### Add-on Course Student Enrollment

### ADVANCED MS OFFICE (2018)

SL.NO	NAME	REMARKS
1	ABHIJITH P S	Abhijith P.S.
2	AGHOSH SUDHAKARAN	Aghosh
3	ALVIN VARGHESE	<del>Alvin</del>
4	ALIYA P S	Aliya
5	BASEL PAULS	Basel
6	C D KARTHIKA	CDK
7	EMILIN SEBASTIAN	Emilin
8	GREESHMA M R	Greeshma
9	KARTHIKA K G	Karthika
10	KAVYA RAJ	Kavya
11	MAHESH KUMAR K S	Mahesh
12	MARIYA BENNY	Mariya
13	MATHEW MARKOSE	Mathew
14	NEETHU K THOMAS	Neethu
15	PAULOSE MOCHIN A V	Paulose
16	POURNAMI M S	Pournami



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Nirmala Arts & Science College  
Mulanthuruthy - 682314

17	NEETHU K THOMAS	<i>Neethu</i>
18	PRAHARSHA SAGAR	<i>Praharsa</i>
19	RAHUL M S	<i>Rahul</i>
20	RIYA RAJAN	<i>Riya Rajan</i>
21	RIYADH K SAJADH	<i>Riyadh</i>
22	SHAMBU SREEKUMAR	<i>Shambu</i>
23	SREERAG RAGU	<i>Sreerag Ragu</i>
24	VIDHYA VISWANATH	<i>Vidhya</i>
25	VISHNU SANTHOSH	<i>Vishnu</i>
26	VIVEK P RAGUVARAN	<i>Vivek P Raguvaran</i>
27	YEDU SANAL	<i>Yedu</i>
28	ZIDNA BINOY	<i>Zidna</i>
<b>TAX</b>		
29	ASHNA VINOD NAIR	<i>Ashna</i>
30	ABHIRAMI R	<i>Abhirami</i>
31	ABIN BABU	<i>Abin</i>
32	ADARSH BABU	<i>Adarsh</i>
33	AKHILA ANIYAN	<i>Akhila</i>
34	AKHILA SIMON	<i>Akhila</i>
35	ALOIN ANTONY FERNANDAS	<i>Aloin</i>
36	ANAGHA PRIYAN	<i>Anagha</i>
37	ANANDHU SANTHOSH	<i>Anandhu</i>
38	ANJANA SURESH	<i>Anjana</i>
39	ANN NIXON	<i>Ann Nixon</i>
40	ANU P A	<i>Anu</i>
41	ANUPRIYA P V	<i>Anupriya</i>
42	ANUSHA BABU	<i>Anusha</i>
43	APARNA JOHNSON	<i>Aparna</i>
44	APARNA T A	<i>Aparna</i>
45	ARCHANA KRISHNAKUMAR	<i>Archana</i>
46	ARCHANA V S	<i>Archana</i>



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47	ARYA BABU	<i>Arya</i>
48	ASWATHY SHAJI	<i>Aswathy Shaji</i>
49	ATHULKRISHNA C K	<i>Athul</i>
50	BASIL P ALACKAN	<i>Basil</i>
51	C V SONIYA	<i>Soniya</i>
52	CHANDANA P R	<i>Chandana</i>
53	CRIZ AUGSTINE N B	<i>Criz Augustine</i>
54	CINCY AUGUSTINE	<i>Cincy Augustine</i>
55	DEEPAK MANI	<i>Deepak</i>
56	DIVYA B V	<i>Divya</i>
57	DIYA DARWIN	<i>Diya</i>
58	DON DOMINIC	<i>Don</i>
59	DONA ROY	<i>Dona</i>
60	FEBA CELIN	<del>Feba</del>
61	GOPIKA U NAIR	<del>Go</del>
62	JAISON JOSE	<i>Jaision</i>
63	JASEEL N J	<i>Jaseel</i>
64	JASEL THADEVUS	<del>Jasel</del>
65	JIBIMON JOSEPH	<del>Jibi</del>
66	JINI JOY C	<i>Jini</i>
67	K J SANJIE ANTONY	<i>K Sanjie</i>
68	KAVITHA T K	<i>Kavitha</i>
69	KRISHNA PRASAD E S	<i>Krishna Prasad</i>
70	LAKSHMI JINADEVAN	<u>LAKSHMI</u>
71	LEKHA GANESHAN	<u>LEKHA</u>
72	LAKSHMI JAYAPRAKASH	<u>Lakshmi</u>
73	MIDHU C M	<u>Midhu</u>
74	MINNU PAULOSE	<i>Minnu</i>
75	NIKHIL JOHN GEORGE	<i>Nikhil</i>
76	NIMISHA BABU	<del>Nimisha</del>
77	NIMISHA C BABU	<del>Nimisha</del>
78	PRANAV R PRADEEP	<del>Pranav</del>



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79	PRAVEENA K S	<i>Praveena</i>
80	PRIYANKA DAVID	<i>Priyanka</i>
81	RESHMA R NAIR	<i>Reshma</i>
82	SANJU B	<i>Sanju</i>
83	SOURAV K VIJAY	<i>Sourav</i>
84	SREELAKSHMI K S	<i>Sreelakshmi</i>
85	SURYA SUPRAN	<i>Surya</i>
86	THOMAS P M	<i>Thomas</i>
87	VYSHNAV P VENUGOPAL	<i>Vishnav</i>
88	VIDHYA M	<i>Vidhya</i>
89	VINAYA K U	<i>Vinaya</i>
90	VYSHAK KISHORE	<i>Vyshak</i>

*[Signature]*  
Coordinator



verified *[Signature]*

*[Signature]*  
Principal

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# Staff Attendance Register

Sl. No.	Designation	NAME	Date	Days													
				1/2					10/12			11/12		12/12		13/12	
				1	2	3	4	5	6	7	8	9	10	11	12		
33		Abhila Arayas	M	X	X	X	X	X	X	X	X	X	X	X	X		
34		Abhila Suresh	E	X	X	X	X	X	X	X	X	X	X	X	X		
35		Aloni Antony Fernandes	M	X	X	X	X	X	X	X	X	X	X	X	X		
36		Anjali Prayas	E	X	X	X	X	X	X	X	X	X	X	X	X		
37		Anandhu Saptarshi	M	X	X	X	X	X	X	X	X	X	X	X	X		
38		Anjana Suresh	E	X	X	X	X	X	X	X	X	X	X	X	X		
39		Ans Nizom	M	X	X	X	X	X	X	X	X	X	X	X	X		
40		Anu. P.A	E	X	X	X	X	X	X	X	X	X	X	X	X		
41		Anupriya P.V	M	X	X	X	X	X	X	X	X	X	X	X	X		
42		Anusha Babu	E	X	X	X	X	X	X	X	X	X	X	X	X		
43		Aparna Johnson	M	X	X	X	X	X	X	X	X	X	X	X	X		
44		Aparna T.A	E	X	X	X	X	X	X	X	X	X	X	X	X		
45		Archana Krishnakumar	M	X	X	X	X	X	X	X	X	X	X	X	X		
46		Archana V.S	E	X	X	X	X	X	X	X	X	X	X	X	X		
47		Anya Babu	M	X	X	X	X	X	X	X	X	X	X	X	X		
48		Aswathy Shaji	E	X	X	X	X	X	X	X	X	X	X	X	X		
49		Atul Krishna C.K	M	X	X	X	X	X	X	X	X	X	X	X	X		
50		Basil P Alackal	E	X	X	X	X	X	X	X	X	X	X	X	X		
51		C.V Somya	M	X	X	X	X	X	X	X	X	X	X	X	X		
52		Chandana P.R	E	X	X	X	X	X	X	X	X	X	X	X	X		
53		Coir Augustine N.B.	M	X	X	X	X	X	X	X	X	X	X	X	X		
54		Coir Augustine	E	X	X	X	X	X	X	X	X	X	X	X	X		
55		Deepak Mani	M	X	X	X	X	X	X	X	X	X	X	X	X		
56		Divya B.V	E	X	X	X	X	X	X	X	X	X	X	X	X		
57		Diya Darwini	M	X	X	X	X	X	X	X	X	X	X	X	X		
58		Don Deminik	E	X	X	X	X	X	X	X	X	X	X	X	X		
59		Dona Ray	M	X	X	X	X	X	X	X	X	X	X	X	X		
60		Feba Selvi	E	X	X	X	X	X	X	X	X	X	X	X	X		
61		Gopika U.Nair	M	X	X	X	X	X	X	X	X	X	X	X	X		
62		Jaison Jose	E	X	X	X	X	X	X	X	X	X	X	X	X		
63		Jaseel N.J	M	X	X	X	X	X	X	X	X	X	X	X	X		
64		Jaseel Thademas	E	X	X	X	X	X	X	X	X	X	X	X	X		

for Advanced RAS Office 2018

Sl. No.	Date	Days										Casual Leave							
		1/2					10/12			11/12		12/12		13/12		In the Month	Previous	Total	Remarks
		1	2	3	4	5	6	7	8	9	10	11	12						
33		X	X	X															
34		X	X	X															
35		X	X	X															
36		X	X	X															
37		X	X	X															
38		X	X	X															
39		X	X	X															
40		X	X	X															
41		X	X	X															
42		X	X	X															
43		X	X	X															
44		X	X	X															
45		X	X	X															
46		X	X	X															
47		X	X	X															
48		X	X	X															
49		X	X	X															
50		X	X	X															
51		X	X	X															
52		X	X	X															
53		X	X	X															
54		X	X	X															
55		X	X	X															
56		X	X	X															
57		X	X	X															
58		X	X	X															
59		X	X	X															
60		X	X	X															
61		X	X	X															
62		X	X	X															
63		X	X	X															
64		X	X	X															

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